

REPORT

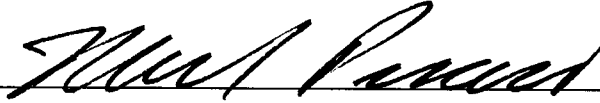
TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
Email: mehta@scag.ca.gov

SUBJECT: Approval of Contracts Over \$25,000

DATE: September 11, 2003

EXECUTIVE DIRECTOR'S APPROVAL



RECOMMENDED ACTION: Approve Contract

SUMMARY:

- **The following consultant contract is recommended for approval:**

Korve Engineering, Inc.

NTE \$ 107,311

FISCAL IMPACT:

The Work Element is listed on the detail page for each contract. Included is the Work Element and category of funding, for example FHWA, FTA, indirect.

CONSULTANT CONTRACT

Consultant:

Korve Engineering, Inc.

Scope:

The Consultant will provide a community based transit plan that would incorporate the City of Chino's, City of Ontario's, and Omnitrans's vision for transit in the Agricultural Preserve Region. This comprehensive plan/study will consist of development of a unified transit plan for the study area that can be used by both cities and Omnitrans. This study will enable to better meet the transit needs of these communities, for both internal and external trips, through an appropriate service plan, in advance of development, and integrating it with transit service of the surrounding region. In addition, pedestrian access to future transit services will be addressed. The study will also present a realistic view of the costs and revenues necessary for implementing the recommendations and present options and phasing strategies for implementation.

Contract Amount:

Total not to exceed	\$107,311
Korve Engineering, Inc. (prime)	\$ 63,654
Arellano Associates (subcontractor)	\$ 22,536
Urbitran (subcontractor)	\$ 21,121

Contract Period:

November 1, 2003 through June 30, 2004

Work Element:

04-190.SCGC1	\$83,971	Funding source: FTA 5313b
04-190.SCGC1	\$23,340	Funding source: local match

Request for Proposals:

SCAG staff mailed postcards to 89 pre-qualified firms on SCAG's bidders list to notify them of the release of RFP No. 04-002. The RFP was also posted on SCAG's website. The following three proposals were received in response to the solicitation:

Korve Engineering (2 subcontractors)	\$107,310
Aztec Engineering (1 subcontractors)	\$107,263
Transportation Management & Design (1 subcontractor)	\$103,405

Selection Process:

The Proposal Review Committee (PRC) evaluated all three proposals in accordance with the criteria set forth in the RFP, and the selection process was conducted in a manner consistent with all applicable Federal and State contracting regulations. Interviews were held with all three offerors.

The PRC was comprised of the following individuals:

Mauricio Diaz, Associate Engineer, City of Chino
Tome Dana, Traffic/Transportation Engineer, City of Ontario
Michelle Cox, Planning Manager, Omnitrans
Mervin Acebo, Associate Planner, Omnitrans
Dr. Ramakrishna Tadi, Office of Forecasting/Traffic Analysis, Caltrans
Sina Zarifi, Senior Regional Planner, SCAG

Basis for Selection:

Korve Engineering, Inc. is a transportation-consulting firm with extensive experience in transit, traffic, and civil engineering. Their proposal addressed all of the points listed in the RFP. Korve Engineering, Inc. has a proven record in conducting similar projects as well as providing innovative and creative solutions. In addition, the subconsultants teaming with Korve Engineering are experienced firms with an excellent reputation in providing the public outreach and the determination of funding needs requirements, which are essential components of this project. The proposed schedule is reasonable, with adequate flexibility to accommodate changes if necessary.